

Nomination Guidelines

CFPC/CPA Collaborative Mental Health Care Award

A complete nomination for the CFPC/CPA Collaborative Mental Health Care Award must include:

- The name of the program or service
- Whether it is a small, grassroots program or a large, institution-based program
- Whether you are involved with the program being nominated
- Whether your nominee has been informed of the nomination
- The nominee's contact information

In a separate document, please address these requirements:

- Provide a brief summary of the program/service, including evidence of academic and other special achievements, particularly in relation to family medicine (maximum two pages)
- Provide evidence that this program:
 - Offers care or a service that is:
 - Patient centred
 - Population based
 - Evidence informed
 - Encourages interprofessional collaboration
 - Can demonstrate its impact on access, system capacity, provider skills, or patient outcomes
 - Reduces stigma
 - Addresses the needs of traditionally underserved populations or individuals with complex needs
 - Includes patients as partners
 - Collaborates with community partners/resources
 - Includes sustainability and the spread of the providers' ideas to other practices/programs

Please upload your complete submission as a PDF and adhere to these formatting requirements:

- Font – Arial or Times New Roman
- Font size – 12 point
- Margins – Standard one-inch margins
- Page restriction – 10 pages maximum

All sections must be completed. Submissions that exceed 10 pages will be truncated.